

MAG Executive Council

MINUTES | May 22, 2025 | 6:30 - 8:00 p.m.



MAG

Expert Resources. Enriching Lives.

Location:

Kamas City Event Center, 50 E 400 South, Kamas, UT

Zoom: Link was sent to Committee members

Attending:

Mayor Carla Merrill
Mayor Brad Frost
Mayor Wyatt Cook
Mayor Denise Andersen
Mayor Robert Haddock
Mayor Heidi Franco
Mayor Kurt Ostler
Mayor Matt McCormick
Mayor Carolyn Lundberg
Mayor Celeste Johnson
Mayor David Young
Mayor Bill Wright
Mayor Michelle Kaufusi
Mayor Jim Miller
Mayor Matt Packard
Council Member Megan McKenna
Commissioner Skyler Beltran
Mayor Julie Fullmer
Council Member Kendall Crittenden
Council Member Karl McMillan
Colleen Bonner
Jenney Rees

Representing:

Alpine
American Fork
Cedar Fort
Cedar Hills
Elk Ridge
Heber City
Highland
Kamas
Lindon
Midway
Orem
Payson
Provo
Saratoga Springs
Springville
Summit County
Utah County
Vineyard
Wasatch County
Wasatch County
Wasatch County
Senator Curtis's Office

Excused:

Mayor Mark Johnson	Lehi
Mayor Nann Worel	Park City
Mayor Dan Olson	Santaquin
Mayor Brent Winder	Woodland Hills

MAG Staff:

Michelle Carroll	Johnathon Knapton
Linda Cole	Shelly Leavitt
April Crane	Rebecca Owen
LaNiece Davenport	James Gilbert, Gilbert & Stewart, CPA
Jimmy Golding	

OVERVIEW

The May 22, 2025, Executive Council meeting of MAG discussed several key points. The fiscal year 2024 financial audit revealed revenues of \$67 million and expenditures of \$62 million, with a \$5 million fund balance increase.

The FY 26 budget showed a 5% revenue increase, primarily from federal and local funds, and a 14% healthcare cost savings. The Aging Department highlighted successful programs like Meals on Wheels, which raised over \$700,000, and the Ombudsman program's reduced hours due to funding cuts. The Planning Department's budget was \$22.4 million, with 63% state, 29% local, and 8% Federal revenue.

Approval of the FY 26 budget was given and the Aging Department's third year of their four-year plan was presented for approval as well.

The meeting concluded with CED sharing the Summit & Wasatch CDBG Awards and wins MAG has had since the last meeting were shared.

Welcome and Introductions of Elected Officials and MAG Staff

The meeting was started at 6:30 pm by Chair Matt McCormick

Public Comment

There were no public comments sent before the meeting and no comments were given in person.

Approve MAG Executive Council [Feb 27, 2025 Meeting Minutes](#)

Action Item | Chair Mayor Matt McCormick

Mayor Heidi Franco made the motion to approve the minutes and Councilmember Karl McMillan seconded the motion. It was approved unanimously.

[FY 24 Financial Audit Review](#)

Information Item | April Crane, Director of Finance & Operations - MAG
James Gilbert, Gilbert & Stewart, CPA

April: Many of you know that we've had some delays in our FY 24 audit. It has been wrapped up for a few months. We did present it to the Budget and Audit Committee, and have come up with some mitigating controls in order to prevent us from having any findings going forward. But I'd like to turn the time over to James Gilbert so that he can give you an idea of how MAG did.

James Gilbert: Explained the delays in the FY 24 audit and the mitigating controls implemented to prevent findings.

The audit report highlights revenues of \$67 million and expenditures of \$62 million, with a fund balance increase of \$5 million.

Discussed the finding of exceeded budget expenditures and the need to budget state revenues and expenses properly.

Explained the transition from NetSuite to Pelorus and the challenges faced with the new system. The NetSuite project had significant deficiencies in providing timely information and reporting.

The Pelorus system is expected to improve budgeting and accounting processes, reducing findings next year.

James offers to answer any specific questions and commends the MAG Finance staff for their hard work.

MAG FY26 Budget

Information Item |

Budget Process and Overview - April Crane

Presented the FY26 budget, highlighting a 5% increase in revenues due to federal funds, local funds, and fundraising.

Michelle Carroll cautions against labeling it as a revenue increase, noting program decreases and fundraising efforts.

The budget includes a new healthcare option with a High Deductible HSA plan, resulting in a 14% savings.

The budget also highlights the success of Meals on Wheels fundraising efforts, raising over \$700,000.

Executive Summary, Jurisdictional Cash Assessment, Healthcare Premiums and COLA/Merits-Michelle Carroll

Provided a detailed breakdown of the budget, including operating expenses, travel expenses, and healthcare costs.

There was a question about the increase in travel expenses, and Michelle explains the categorization of training and travel costs.

Question about the high costs of attending conferences, and Michelle explains the registration fees and travel costs. Discusses the policy of allowing staff one out-of-state and one in-state trip per year, with budget buffers for travel expenses.

Aging and Family Services - Linda Cole and Jimmy Golding

Presented the Aging Department's goals and accomplishments, focusing on regional collaboration and funding opportunities.

The department has seen an increase in revenues due to serving more veteran clients and successful fundraising efforts. The Meals on Wheels program has raised over \$700,000, with plans to address the waiting list using these funds.

The Ombudsman Program has faced a reduction in grant funding, but the local jurisdictional cash assessment has helped maintain services.

Community and Economic Development - Jessica DeLora

highlighted the Community and Economic Development programs, noting similar revenues and expenses compared to the previous year.

The department has successfully revolved loan funds, with repayments contributing to the program's sustainability.

A \$30,000 grant to the Timpanogos Legal Center has helped over 500 individuals and families in family court and eviction cases.

The department continues to work with local organizations to provide critical services and support.

Planning - LaNiece Davenport

Presented the Planning Department's budget, noting a slight increase from the previous year.

The department relies heavily on state and local funds for transportation projects and studies.

The largest expense category is contracted services, including transportation plans and studies.

Salaries and wages are our second largest expense, funding 12 full-time planning staff, interns, part-time employees, and some administrative staff organization-wide. Communication expenses decreased due to transferring staffing costs to the salary category.

Administration - April Crane, Rebecca Owen and Johnathon Knapton

April provided an update on the transition to Pelorus for payroll and finance, noting significant cost savings.

Rebecca spoke to the policy manual that is being revised, using policies from various entities throughout the state as a base point

Johnathon introduced his expanded role in government relations, including involvement in legislative sessions and Federal delegation .

The Communication Department is working to increase public relations and communication efforts.

1. Adoption of FY26 MAG Budget

Action Item | Mayor Matt McCormick, Chair

Councilmember Kendall Crittenden made a motion to approve the budget. Mayor Mark Marsh seconded the motion. The motion was approved unanimously.

2. Aging Department Year 3 of the 4-Year Plan

Action Item | Linda Cole, Aging Co-Deputy Director - MAG

Jimmy Golding, Aging Co-Deputy Director - MAG

Presented the Aging Department's four-year plan, highlighting accomplishments and goals for the upcoming year.

The education program doubled its session offerings and launched Dementia Live, an immersive experience simulating dementia, aiming to provide professionals and caregivers insight and understanding.

Did a lot in the Caregiver Program to augment the things being done in Summit and Wasatch County, We put together some caregiver initiatives. We added some support to the caregiver coalition in Wasatch and Summit counties.

Seniors were educated on fraud prevention in partnership with Arctic Wolf, with one session identifying an active fraud attack. For a day of service, the community donated funds and socks, allowing two pairs to be given to each senior. Additionally, Aging programs utilized 786 volunteers and 13 interns, totaling over 36,815 hours of service.

Karl McMillan made a motion to approve the 3rd year of the 4 year plan presented by the Aging Department. Mayor Anderson seconded the motion. It passed unanimously.

3. Summit & Wasatch CDBG Awards

Information Item | Jessica DeLora, Director of Community & Economic Development - MAG Presented the Summit and Wasatch County CDBG awards, noting all applications were funded.

The state has seen a decline in CDBG applications, and efforts are being made to modify program requirements.

The awards include funding for various community projects, including housing and infrastructure improvements.

4. MAG Wins

Information Item | Johnathon Knapton, Director of Public & Government Relations - MAG Highlighted recent achievements, including the missing middle housing toolkit and successful community events.

MAG did March for Meals. We went out with 31 mayors and commissioners and other elected officials and delivered meals to senior citizens.

MAG's buttons, "Aging: So cool everyone's doing it.", have high visibility with the governor and lieutenant governor wearing the buttons.

5. Other Business

Next meeting - October 23, 2025 - Wasatch County - Exact Location TBD

The Wasatch County Department of Health's annual report highlights County Health Board programs and services.

One successful program, in partnership with Senior in Aging, provides seniors with vouchers for a weekly farmer's market delivery at the senior center. It's very popular, with seniors arriving early.

The report also features budget and statistics, where Wasatch County often leads the state and the state leads the nation, indicating good health in Wasatch County.

6. Adjournment

Action Item | Chair Mayor Matt McCormick

Mayor Ostler made the motion to adjourn. Mayor Marsh seconded the motion. It passed unanimously.

The meeting adjourned at 7:53 p.m.

