**Information:** All sponsors seeking federal, state, or county funding must submit this completed Project Idea Application. This sheet will be used to create a draft listing of projects to be reviewed and ranking by MPO staff. Staff reviews and rankings are presented to the MPO Technical Advisory Committee to gain their feedback. The Project Idea Report must be completed and scored to move to the Concept Report stage. Editing this page is restricted in Excel. If you need to edit the form in Excel, go to Review - Restrict Editing. Click the button labeled “Stop Protection” and enter passcode 1234.

**A draft of this report** **and any Additional Submittals are due in PDF format by November 1, 2021, 5pm.**

Submit electronically to Bob Allen at rallen@mountainland.org. If you have any questions, please call Bob Allen at 801/229-3813.

* To be eligible for funding, Highway projects must be on the [Utah Functional Classification Map](https://uplan.maps.arcgis.com/apps/OnePane/basicviewer/index.html?appid=4c1915628beb4ce0b71b22175a2fa1c5).
* New capacity projects (new or additional highway lanes, new trails, new transit) must be listed in [TransPlan50](https://mountainland.org/transplan50/) or be supported in Transplan50 (collector roads).
* New capacity highway, transit, or trail projects must be listed in the city master transportation plan, UDOT, or UTA plans.
* Smaller projects like turn lanes, sidewalks, ITS, or intersection improvements need not be listed in plans.
1. **Project Name:** enter name
2. **Project Description:** enter description
3. **Describe how the project is regional:** enter description
4. **Describe what problem will the project solve (i.e., congestion, safety, etc.):** enter description
5. **Describe how the project is cost-effective (benefit vs. cost):** enter description
6. **Draft Total Cost Estimate:** enter cost
	1. Other than the required 6.77% match, are additional funds pledged for this project? enter funds
7. **Is this a phased or segmented project?** Choose an item.
	1. If answered “Yes” explain how the termini are logical for the phase. Click here to enter text.
8. **Is this a transportation study?** Choose an item.
	1. If answered “Yes” describe the study and the purpose and need. Click here to enter text.
9. **Is the project on the Functional Class Map:** Choose an item.
	1. If answered “Should be on map” explain what you propose and why the proposed corridor is regional. Click here to enter text.
	2. If answered “No” or “Not a highway project” explain the project’s regional significance: Click here to enter text.
10. **Does the project come from an approved municipal general/transportation plan?** Choose an item.
	1. If answered “No” explain why: Click here to enter text.
	2. Explain any coordination with other jurisdictions and stakeholders. Click here to enter text.
	3. Does the project come from or supported in the MPO transportation plan? Choose an item.
11. **Has preliminary work been done or right-of-way purchased?** Click here to enter text.
12. **Leadership Approval** (local=mayor, manager, commissioner; state=dept. head). Acknowledges knowledge, support, and approval to submit the project to Mountainland.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Position Date**

**Additional Submittals:** Please submit any supporting documentation, including **maps, diagrams, charts, etc.,** that will allow MPO and UDOT staff to make an informed decision regarding the proposed project.

**Keep Additional Submittals to five pages total**.

**One page of the five pages shall include a copy of the local or agency plans map that demonstrates that the project comes from an approved plan. If not in an approved plan, a signed letter by the legislative body (city council, county commission, agency director) stating support for the project and pledges to add or amend their plan to add this project to it. Smaller projects like turn lanes, sidewalks, ITS, or intersection improvements need not be listed in plans.**

**All Additional Submittals with this sheet shall be submitted as one PDF file electronically to the MPO.**